

LEAD INSTALLER

Eagleville, PA

SUMMARY OF POSITION

The primary responsibility of this position is to install hearth products safely and efficiently as per manufacturer specifications, national/local codes and at the same time staying focused on providing a positive customer experience. The installer must determine the customer's expectations with the goal of producing a project that is both safe and aesthetically pleasing. Must be willing to continually learn and have a strong work ethic and be trustworthy. Familiar with standard concepts, practices, and procedures of the hearth industry. Relies on experience and judgment to plan and accomplish goals. Performs a variety of tasks. Detailed notes and documentation of each project is required.

JOB INFORMATION

Hours per week: 40

Reports to: Installation Manager

Location: Eagleville, PA, 19403

Work Environment: Works independently in field

RESPONSIBILITIES

- Review site inspection notes to plan installation, and what additional materials might be needed.
- Review installation manual of product being installed.
- When at Customer's home, greet customer in friendly manor, review the installation with customer, ask for any special concerns the customer may have.
- Install product as per specs and pre-plan. Begin with the end in mind, and always be looking at details of how the product will be finished.
- Utilize and guide helper/apprentice throughout the installation.
- All gas line, electric, venting, clearances, framing, etc. must be done to Salter's standards
- May require keeping in contact with customer, contractor, manager, salesperson, and/or manufacturer throughout the installation.
- Every effort must be given to complete the job on the day assigned
- Document with pictures and notes. Notate what materials were used
- For finished/homeowner jobs, review final job with customer for approval; explain operation. This is the last impression that the customer will have with Salter's and it is important to be a positive one.

- For construction/contractor jobs, most likely, some things will be done in future trip. Detailed notes are important for the next step of installation (what components are needed, how/where things were left...)
- Submit documentation & download pictures into customer file; discuss job as needed
- Unload truck of trash (must break down boxes), load next job (can delegate to helper/apprentice)

QUALIFICATIONS

- Construction skills to do a safe and professional installation and anticipate construction challenges when installing into existing homes.
- Excellent communication and interpersonal skills.
- Ability to plan a job beginning to end and execute.
- Must learn technical aspects of Hearth Industry
- Must have strength to move heavy stoves and fireplaces.
- Must be able to climb ladders up to 50 foot high and be able to move around comfortably on roofs of all different designs
- A high level of professional conduct and work ethic. Must be trustworthy.
- Good self-management skills/ Ability to work independently
- A high level of attention to detail
- Must have insurable driving record and valid driver's license.

COMPETENCIES

- Continued Learning: read brochures, manuals, take online training courses.
- Know what parts, components, and accessories are necessary for installation
- Understand codes and standards that affect our installations
- Keep work truck clean and orderly; keep fully stocked with materials; Keep a list of tools needed to be replaced, serviced, and purchased
- Help improve Salter's Fireplace from the inside out. Give feedback for improvements!

PHYSICAL DEMANDS

- Stand, walk, or crawl for extended periods of time
- Use hands to feel for objects and tools
- Regularly lift & move up to 80 lbs. alone
- Regularly lift & move up to 700 lbs. using equipment
- Close vision
- Distance vision
- Peripheral vision

- Depth perception
- Color Vision
- Ability to adjust focus

WORK ENVIRONMENT

- Extreme hot & cold weather conditions
- Close/confined spaces (attics, crawl spaces, etc.)
- Clean & expensive areas which require extreme caution and cleanliness
- Occasionally exposed to fumes & airborne particles
- Work in high places (chimneys, roofs, etc.)

ATTIRE

Salter's will provide branded shirts & sweatshirts which is required. Clean jeans and work pants with no holes or tears are acceptable. Boots and work shoes are necessary to protect feet and have grip on roofs. Shorts may be acceptable at times; see manager.

BENEFITS



Paid Vacation



Paid Holidays



Health Insurance



Retirement Funding